

Function Hall Rentals



Townsend VFW Post 6538
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The Townsend VFW offers a large Function Hall and a comfortable atmosphere providing a perfect setting at a low price for your special occasion.

**Weddings ♦ Receptions ♦ Birthday Parties ♦ Family Reunions ♦ Bar Mitzvahs
Fund Raisers ♦ Company Meetings ♦ Jack & Jill's.**

Comfortably host and seat gatherings up to 120 and everything in between.

Maximum Hall Capacity is 120 Persons

Function Hall rental for four (4) hours – Two Rentals available daily _____ \$295.00
Morning/Afternoon rental times are 8am-4pm, Evening rental times are 6-11pm. 2 hour cleanup between.

NOTICE – Town of Townsend Requires a 30-Day Notice for All one (1) day Liquor License.

One bartender for up to 75 guests _____ \$50.00

Additional bartender fee (75 guests & above requires two (2) bartenders) _____ \$25.00

Minimum beverage purchase – less than 40 guests - \$100.00, 40 or more guests - \$150.00
If minimum beverage purchase is not meet you will be required to pay the difference at the end of your function.

Children's birthday party for three (3) hours (age 12 and under) _____ \$150.00

Funeral reception (payment due before or day of gathering) _____ \$100.00

Linen Tablecloths (each – White) _____ \$6.00

Linen Chair covers (each – White) _____ \$2.00

Linen Napkins (each – White) _____ \$1.25

Use of Kitchen (refrigerator, oven, stove top, microwave & dish washing) _____ \$50.00

Deposit (non-refundable). Deposit Must Be Made Within Five (5) Days of Reservation _____ \$50.00

Hall closing hours: Sunday – Thursday 10:00pm / Friday & Saturday 12:00am.
The Function Hall fee includes a one (1) hour prior setup, the rental time and clean up time.

♦ Free Wi-Fi ♦ ATM ♦ Baby Changing Stations in Restrooms

**Thank you for your interest in
Townsend VFW Post 6538**